

# Christ Church Fulwood

## Minister for Music

### Role Description

## About us

We are a conservative evangelical church family who meet in the south-west of Sheffield. We believe that the Bible is God's inspired and revealed word and the authority for doctrine within the church. It is God's revelation of all we need to know Him through our Lord Jesus Christ. There is, therefore, a strong emphasis on expository Bible teaching in the church and in the many activities that form part of it and radiate from it.

We are a parish church seeking to serve our local community. However, the church family is not confined to parish boundaries; the network of relationships through work, leisure and friendships means that the influence of the church family spreads much wider. We have many links within the city, the diocese, further afield in Britain and abroad. The Lord has blessed us with extensive facilities which are in constant use. (In addition to the newly renovated church building itself, the parish has a large church complex and the use of four church houses.)

We are an Anglican church, but the congregation and membership are composed of people from a variety of Christian traditions and denominations, united by the Christ-centred, Bible-based teaching and evangelistic outlook of the church. We are concerned about the challenges of our culture, and those facing the Church of England and want to remain faithful to scripture as the revealed word of God. We are committed to evangelism and recognise that we need to equip the whole church to participate effectively in this work.

The staff team includes the Vicar, Associate Vicar, Director of Operations, Minister for Training, Minister for Students, Students' Worker, Youth and Families' Worker, Children and Families' Worker, CYF Junior Worker, Minister for Music, Ministry Support Manager, Ministry Support Assistants, Premises Manager, and several Ministry Trainees.

Over many years the Lord has used the ministry of Christ Church Fulwood to change the lives of thousands of people from a wide variety of backgrounds and circumstances. We long to see everyone come to Christ, to grow in maturity in him and be equipped for a lifetime of service.

## About the Role

The Minister For Music works under and in partnership with the Vicar and the whole staff team to coordinate and lead the music ministry across the church family of Christ Church Fulwood. The role has a distinct pastoral element that reflects the spiritually rich nature of leading many musicians in a worship context. The role requires a firm grasp on the mission, values, and strategic initiatives of the church so that our music effectively supports ministry initiatives.

## Principal Responsibilities

- Direct and coordinate the five areas of music ministry as detailed in the CCF music ministry web page ([www.fulwoodchurch.co.uk/music](http://www.fulwoodchurch.co.uk/music)): Contemporary bands; PA & AV teams; Organists; Choir; Orchestra.
- Provide leadership oversight and pastoral care of the music ministry and musicians.

## Other Responsibilities

- Oversee and project-manage the musical aspects of major seasonal events involving choir and orchestra, drawing upon traditional and contemporary arrangements (eg Easter and Christmas).
- Seek opportunities to use music ministry in evangelistic outreach to the community.
- Train, encourage and develop musicians through weekly rehearsals, dedicated sessions, weekends away and conferences.
- Choose songs and hymns for Sunday and other regular meetings in ways that reflect and resonate with our spiritual aims.
- Use Church Management Software to administer music and service resources.
- Participate in the regular review of the way in which music ministry is developing and assist in the implementation of changes as needed.
- Ensure that music ministry is taking place in harmony with other ministry areas and the overall mission of the church.
- Support other aspects of the ministry of the church as agreed with the Vicar, Associate Vicar and Director of Operations.

## Key Relationships

- Line manager (the Vicar)
- Musicians and tech teams
- Staff team
- Preachers and service leaders
- Other local churches
- Music Ministry UK

## Person Specification

|   | Essential | Desirable |
|---|-----------|-----------|
| <b>Education</b>  |           |           |
| Three A-Levels (A-C)  | X         |           |
| Batchelor's degree  |           | X         |
| Theological training to Batchelor's level   |           | X         |
| <b>Skills</b>   |           |           |
| Arranging and composing orchestrations  |           | X         |
| Conducting  |           | X         |
| Ability to lead sung worship from piano and/or guitar   | X         |           |
| Ability to play the organ   |           | X         |
| Use of IT in varied forms of communication  | X         |           |
| Proficiency in the use of technologies (eg AV systems, Planning Centre Online, ChurchSuite, ProPresenter)     |           | X         |
| <b>Experience</b>   |           |           |
| Three years' serving in church-based music ministry   | X         |           |
| Previous music ministry leadership responsibility   | X         |           |
| Working with musicians with varied skill levels   |           | X         |
| <b>Knowledge</b>  |           |           |
| Familiarity with a wide range of traditional and contemporary hymns and songs                                 | X         |           |
| <b>Personal</b>   |           |           |
| Possessing a deep faith in Christ and a heart to be gracious, loving and kind.                                | X         |           |
| Dedicated to pursuing a closer relationship with God through prayer.  | X         |           |
| Dependent upon and expectant of the work of the Holy Spirit in our corporate gatherings.                      | X         |           |
| Able to think biblically about how music ministry may be developed in the context of a large church ministry. | X         |           |
| A self-starter.   | X         |           |

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|---|---|--|
| Able to provide relational servant leadership in a team and who also enjoy serving as part of a large staff team.             | X |  |
| Organised and reliable, able to prioritise and finish tasks within an appropriate time frame, and in response to deadlines.   | X |  |
| A personable and good communicator, able to work well under pressure and articulate in both written and verbal communication. | X |  |
| Able to reflect theologically and respond appropriately to diverse ministry requirements.                                     | X |  |
| A pastoral heart for those involved in the music ministry   | X |  |

## Terms and Conditions

### Terms of employment:

The post is a full-time role (38.5 hours per week), although there could be some flexibility for an applicant seeking part-time employment. Normal workings hours will be determined by mutual agreement with the line manager. Weekday hours are routinely 9am to 5pm and Sunday should be considered a full working day. Attendance and participation in a Staff meeting on a Monday afternoon, Staff prayers on a Tuesday and Preachers' lunch on a Friday is expected.

### Accountability:

The Minister for Music is accountable to the Vicar.

### Salary:

The salary corresponds to the pay scale for a Qualified Teacher up to level M5 (currently £35,990), depending on experience. A 14 % employer's pension contribution will be paid into a personal pension scheme. Church remuneration is reviewed annually from 1 January.

### Expenses:

Full working expenses will be met by the PCC. Support for attendance at annual training and discipleship conferences will be provide in line with current expense policy.

### Holiday Entitlement:

There is entitlement to holidays based on 5 weeks holiday plus statutory public holidays. Dates to be agreed with the line manager.

### Health and Safety:

You are required to abide by all policies and procedures as set out in Christ Church Fulwood's Staff handbook.

### Period of Notice:

In the event of either the employer or employee wishing to terminate this employment a minimum of 3 months' written notice is required.

## Application for the post

There is a genuine occupational requirement that the appointee to this post should be a committed Christian with a firm faith who is able to commend Christ from personal experience of His grace.

The PCC has passed a resolution under the House of Bishops Declaration on Ministry of Bishops and Priests.

Fulwood Church are committed to safeguarding and safer recruitment as per Church of England policies. Any offer of employment will be made contingent on receipt of two satisfactory references, an enhanced DBS check and proof of your right to work in the UK.

For further details regarding the post please contact:

Stephen Rae: 0114 395 1914 / [stephenrae@fulwoodchurch.co.uk](mailto:stephenrae@fulwoodchurch.co.uk)

If you wish to be considered for this post, please send a completed application form to: [stephenrae@fulwoodchurch.co.uk](mailto:stephenrae@fulwoodchurch.co.uk).